

# Multifamily Selling and Servicing Guide

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#### 801.04 Rate Lock

#### Guidance

For Credit Enhancement Mortgage Loans, the interest rate is determined at Bond pricing.

At Bond pricing, the Bond Issuer and Bond underwriter or direct purchaser execute a Bond Purchase Agreement, setting the terms for the Bond underwriter or direct purchaser to purchase the Bonds on the issue date.

# **%** Operating Procedures

Timing	Activity
At Bond pricing	Bond underwriter provides you the Bond interest rate, equaling: • the Gross Note Rate on the - Multifamily Bond Note, for a Credit Enhancement Instrument, or
	<ul> <li>Note, for an MBS for Bonds;</li> <li>minus the sum of: <ul> <li>the applicable Credit Enhancement Fee or</li> </ul> </li> <li>Guaranty Fee; <ul> <li>Servicing Fee;</li> <li>any applicable PRF fee; and</li> <li>for a Credit Enhancement Instrument, the Bond Issuer fee.</li> </ul> </li> </ul>



Timing	Activity
Before Bond Purchase Agreement is executed	You must: • review the Bond underwriters pricing information; • confirm, for any 12-month period, the actual maximum annual debt service on the Bond debt service schedule is less than or equal to the underwritten maximum annual debt service; • create a monthly payment schedule to be attached to the Note that, for each 12-month period, aggregates the exact amount of the Bond payments (plus any fees); and • for an MBS for Bonds: - confirm the Bond terms match the Credit Enhancement Mortgage Loan pass-through payments; and - if the actual maximum annual debt service is greater than the underwritten maximum annual debt service, then • reduce the actual Credit Enhancement Mortgage Loan amount (and corresponding Bond principal amount), and • the Borrower must identify a new financing source, acceptable to all parties, for the amount of the reduction in the Credit Enhancement Mortgage Loan amount.
After Bond Purchase Agreement is executed	For a Credit Enhancement Instrument, you must receive the Credit Enhancement Commitment Letter executed by Fannie Mae and submit a fully executed copy via DUS Gateway.



# Glossary

# B Bonds Tax-exempt or taxable multifamily revenue bonds, or other tax-exempt or taxable bonds, issued to finance 1 or more Credit Enhancement Mortgage Loan Properties. **Synonyms** • Bond Borrower Person who is the obligor per the Note. Synonyms Borrowers • Borrower's C Commitment Contractual agreement between you and Fannie Mae where Fannie Mae agrees to buy a Mortgage Loan at a future date in exchange for an MBS, or at a specific price for a Cash Mortgage Loan, and you agree to Deliver that Mortgage Loan. Synonyms Committed Commitments Fee due to Fannie Mae for a Credit Enhancement Credit Enhancement Fee Instrument.

Credit Enhancement Instrument	Agreement between Fannie Mae and a Bond Trustee where Fannie Mae provides credit enhancement of a Credit Enhancement Mortgage Loan, Bonds issued to finance a Credit Enhancement Mortgage Loan, or an Interest Rate Hedge Agreement; and if applicable, a Bond liquidity facility.
	Synonyms <ul> <li>Credit Enhancement Instruments</li> </ul>
Credit Enhancement Mortgage Loan	Mortgage Loan financed by a Bond issuance where Fannie Mae provides credit enhancement by • a Credit Enhancement Instrument, or • an MBS for Bonds.
	Synonyms <ul> <li>Credit Enhancement Mortgage Loans</li> </ul>
D	
DUS Gateway	Multifamily pre-acquisition system, or any successor systems, recording deal registration, Pre-Review and/or waiver tracking, Mortgage Loan Commitments, and decision records.
G	
Gross Note Rate	Interest rate stated in the Loan Documents.
Guaranty Fee	Fee retained by Fannie Mae for credit enhancing a Mortgage Loan or assuming credit risk on a Mortgage Loan, and which may be expressed as a percentage.
	Synonyms <ul> <li>Guaranty Fees</li> </ul>

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Issuer

Entity that:

- issues Bonds for a Credit Enhancement Mortgage Loan;
- packages mortgages for sale as a Security for an MBS;

or

• issues a Letter of Credit.

### Synonyms

Issuers

# Μ

MBS for Bonds

Fannie Mae MBS:

- issued to credit enhance tax-exempt Bonds; or
- exchanged for Bonds redeemed at MBS issuance.

## Synonyms

- MBS Exchange
- MTEB
- MTEM

N

Note

Instrument evidencing a Mortgage Loan obligation, including

- Form 6010 series,
- any other Fannie Mae-approved note, and
- all applicable
  - addenda,
  - schedules, and
  - exhibits.

### Synonyms

Notes

P



PRF	Account you hold accumulating principal amortization payments for variable rate Bond credit enhancements.
	Synonyms <ul> <li>Principal Reserve Fund</li> </ul>
S	
Servicing Fee	Fee a Servicer receives for collecting payments, managing operational procedures, and assuming your portion of credit risk for a Mortgage Loar

assuming your portion of credit risk for a Mortgage Loan, and which may be expressed as a percentage.

Synonyms

Servicing Fees