

# Multifamily Selling and Servicing Guide

Effective as of April 5, 2024

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# TABLE OF CONTENTS

Part V Section 103.03 Monitoring Expiration Dates	3
GLOSSARY	. 4

Effective: 04/05/2024



## **103.03** Monitoring Expiration Dates

**Operating Procedures** 

#### You must:

- effectively monitor each Letter of Credit's expiration date; and
- ensure Fannie Mae receives an acceptable renewal or replacement Letter of Credit
  - by the deadline per the Achievement Agreement or other Collateral Agreement, or
  - if no deadline is specified, at least 5 Business Days before the Letter of Credit expires.

If you do not provide a renewal or replacement Letter of Credit, Fannie Mae will present a sight draft against the expiring Letter of Credit.

Effective: 04/05/2024



# **Glossary**

## A

Achievement Agreement

Agreement requiring the Borrower to provide a letter of credit, cash, or guaranty as additional collateral to support the Mortgage Loan amount and specifying the terms for releasing the collateral.

#### **Synonyms**

Achievement Agreements

# C

**Collateral Agreement** 

Agreement granting a security interest in Mortgage Loan collateral not covered by the Security Instrument.

#### **Synonyms**

Collateral Agreements

# L

Letter of Credit

Letter of Credit approved by Fannie Mae per Part I, Chapter 2: Mortgage Loan, Section 204: Letters of Credit.

Effective: 04/05/2024

### **Synonyms**

- Letters of Credit
- · Letter of Credit's
- LOC
- LOCs