



Fannie Mae®

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# Multifamily Selling and Servicing Guide

Effective as of April 3, 2026

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## 604.02 MSFMS Data Errors

### Operating Procedures

To address MSFMS errors:

Timing	Action
Before Submission	<p>If you believe</p> <ul style="list-style-type: none"><li>• the data is correct, or</li><li>• a message is related to information Fannie Mae approved,<ul style="list-style-type: none"><li>- select the "submit for review" system status, and</li><li>- explain the issue.</li></ul></li></ul> <p>Multifamily Structured Acquisitions will review the submission and will</p> <ul style="list-style-type: none"><li>• override the error, or</li><li>• return it to you to revise and resubmit with a "submitted" status.</li></ul>
After Submission	<p>Email Multifamily Structured Acquisitions with the subject line " Deal Name MSFMS Data Change Request, " if you</p> <ul style="list-style-type: none"><li>• made an error, or</li><li>• believe the data is incorrect after the MSFMS status is "submitted".</li></ul>



# Glossary

## M

MSFMS	Multifamily Structured Facilities Management System performing collateral delivery and securitization functions for Structured Transactions.
Multifamily Structured Acquisitions	Team that can be contacted at <a href="mailto:mf_spot@fanniemae.com">mf_spot@fanniemae.com</a> .