

# Multifamily Selling and Servicing Guide

Effective as of August 29, 2025

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# **502.02** Property Condition Concerns

# **%** Operating Procedures

If the Property has	You must
<ul> <li>an inspection rating of 4 or 5 per the Fannie Mae Assessment Addendum tab of the MBA Standard Inspection Form;</li> <li>incomplete repairs per the specified timing in the Loan Documents;</li> <li>significant deferred maintenance; or</li> <li>non-significant deferred maintenance that was not corrected within 12 months after notifying the Borrower.</li> </ul>	<ul> <li>Inform Multifamily Inspections and Multifamily Loss Mitigation: <ul> <li>promptly after receiving notice of any Life</li> <li>Safety Issues per Part V, Chapter 5: Surveillance,</li> <li>Section 502.06F: Life Safety Issues; or <ul> <li>otherwise within 10 Business Days after</li> </ul> </li> <li>Reinstate any suspended Completion/Repair</li> <li>Escrow or Replacement Reserve if the Property inspection rating is 4 or 5, unless the rating resulted from a casualty loss (see Part V, Chapter 5: Surveillance, Section 502.06E: Collateral Analysis).</li> <li>Inspect the Property as necessary to ensure the Borrower resolves any deferred maintenance.</li> <li>Regardless of whether the Mortgage Loan is on a Watchlist, submit a request to Multifamily Loss Mitigation before ordering a PCA (excluding regularly-scheduled PCAs required per the Loan Documents).</li> <li>Identify the appropriate Fannie Mae risk rating per Part VI, Chapter 1: Watchlist Management .</li> </ul> </li> </ul>

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# **Glossary**

## B

Borrower

Person who is the obligor per the Note.

## **Synonyms**

- Borrowers
- Borrower's

C

Collateral

Property, Personal Property, or other property securing a Mortgage Loan.

Completion/Repair

**Escrow** 

Custodial Account funded on the Mortgage Loan Origination Date for Completion/Repairs or capital improvements per the Loan Documents.

L

**Loan Documents** 

All Fannie Mae-approved documents evidencing, securing, or guaranteeing the Mortgage Loan.

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## **Synonyms**

- Loan Document
- Mortgage Loan Document
- Mortgage Loan Documents

 $\mathbf{M}$ 

**MBA** 

Mortgage Bankers Association

## Synonyms

MBA's



Mortgage Loan

Mortgage debt obligation evidenced, or when made will be evidenced, by

- the Loan Documents, or
- a mortgage debt obligation with a Fannie Mae credit enhancement.

### **Synonyms**

- Mortgage Loans
- Mortgage Loan's

Multifamily Inspections

Team that can be contacted at mf\_inspections@fanniemae.com.

Multifamily Loss Mitigation

Team that can be contacted at Im\_watch@fanniemae.com.

## P

**Property** 

Multifamily residential real estate securing the Mortgage Loan, including the

- fee simple or Leasehold interest,
- · Improvements, and
- personal property (per the Uniform Commercial Code).

## **Synonyms**

- Properties
- Property's

## R

Replacement Reserve

Custodial Account the Borrower funds during the Mortgage Loan term for Replacements.

#### **Synonyms**

Replacement Reserves

## W

Watchlist

The risk rating classification if you or Fannie Mae determine the Mortgage Loan has heightened credit risk.

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