



Multifamily Selling and Servicing Guide

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404.01 Submission of Documents to Fannie Mae

All documents requiring execution by Fannie Mae (clearly identified by Fannie Mae Loan Number) must be sent to Multifamily Asset Management. Fannie Mae will execute the documents without prior review if the Servicer provides the certifications described in this Section.

The Servicer must include directions for returning the documents, including:

- contact name;
- overnight delivery mailing address;
- phone number; and
- email address.



Glossary

L

Loan Number 10-digit number assigned by Fannie Mae to each Mortgage Loan.

M

Multifamily Asset Management Team that can be contacted at drawer_am@fanniemae.com.

S

Servicer Primary Person responsible for servicing the Mortgage Loan (e.g., the originator, the selling Lender, or a third-party servicer).

Synonyms

- Servicers