



Fannie Mae®

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# Multifamily Selling and Servicing Guide

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#### **414.05** Documentation for Required Casualty Loss Property Inspections

After inspecting the Property, the Servicer must:

- retain in its Servicing File a copy of the completed Catastrophic Loss Inspection ([Form 4261](#)), and photographs of the damaged portions of the Property; and
- submit a copy of the Catastrophic Loss Inspection ([Form 4261](#)) and the photographs through the MAMP within 7 days after completing the Catastrophic Loss Inspection ([Form 4261](#)).



# Glossary

## M

**MAMP** Multifamily Asset Management Portal used to submit

- Property inspections,
- operating statements,
- requested modifications,
- asset management reports, and
- data corrections for loan or property attributes.

### **Synonyms**

- Multifamily Asset Management Portal
- MAMP's

## P

**Property** Multifamily residential real estate securing the Mortgage Loan, including the

- fee simple or Leasehold interest,
- Improvements, and
- personal property (per the Uniform Commercial Code).

### **Synonyms**

- Properties
- Property's

## S

**Servicer** Primary Person servicing the Mortgage Loan, including

- the originator,
- seller, or
- a third party.

### **Synonyms**

- Servicers
- Servicer's



Servicing File

Your file for each Mortgage Loan serviced.

**Synonyms**

- Servicing Files